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# **MINUTES ARCHITECTURAL REVIEW BOARD**

November 9, 2009

7:30 P.M.

City Hall, Council Chambers  
Fredericksburg, Virginia

## **MEMBERS**

Owen Lindauer, Chair  
Donna Chasen  
Jamie Scully  
Marilynn Mendell  
Lisa Peverill  
Barry Waldman

## **MEMBERS ABSENT**

Robin Wood, Vice Chair

## **CITY STAFF**

Erik Nelson, Senior Planner  
Sheree Waddy, Recording Secretary

Mr. Lindauer called the Architectural Review Board to order at 7:30 p.m.

## **OPENING REMARKS**

Mr. Lindauer determined that a quorum was present. Mr. Nelson stated that public notice requirements had been met.

## **APPROVAL OF AGENDA**

Mr. Lindauer asked if there were additional items for the agenda.

Mr. Waldman asked to add the following item to Other Business:

Item 5 – Discussion about scheduling the annual December dinner

Mr. Waldman made a motion to accept the agenda as amended. Ms. Peverill seconded. The motion carried unanimously.

## **REVIEW OF MINUTES**

Mr. Lindauer asked if there were any changes to the October 19, 2009 meeting minutes.

Mr. Waldman made a motion to accept the minutes as submitted. Mr. Scully seconded. The motion carried unanimously.

## **DISCLOSURE OF EX PARTE COMMUNICATIONS**

Mr. Lindauer asked if any board member had a conflict of interest or had participated in ex parte communications on any of the agenda items. No one said that they had.

## **APPLICATIONS – REGULAR AGENDA**

### **1. 707 Caroline Street (Las Palmas Cafe) – Exterior alterations**

The applicant was not present.

James Lawrence, 802 Caroline Street, said that the vent was hard to screen but that it was completely reversible. He said denial would hurt the economics of the City.

Ms. Mendell asked if the vent could have been installed around the window rather than in front of it.

Mr. Nelson said he did not know and added that the Board did not have the opportunity to review this process before it was installed. He said Building Code may have required the vent to be installed in this manner.

Mr. Waldman said he would suggest that staff contact the property owner or the business owner about screening or painting the vent.

Mr. Scully asked if the Board had required the business owners at 611 Caroline Street to paint the vent installed at that property.

Mr. Nelson explained that the business owners had proposed to paint the vent.

Mr. Scully agreed with Mr. Waldman that a suggestion be made to either the property or business owner to paint the vent.

Mr. Waldman said he found the exterior alterations to be architecturally compatible with the historic aspects of the Historic District and made a motion to grant a Certificate of Appropriateness with the condition that the property owner provide the Board with plans to paint or screen the vent. Ms. Chasen seconded.

Ms. Mendell suggested that a tree could be planted to screen the vent.

The motion carried unanimously.

### **2. 515 Princess Anne Street (Shiloh Baptist Church (New Site)) – Exterior alterations**

The applicant was not present. Mr. Nelson explained that the applicant had health issues and was not able to attend.

James Lawrence, 802 Caroline Street, said he was glad the replacement windows would be casement windows.

Ms. Peverill said that the elevation drawing did not match any of the window specifications provided. She asked for clarification on the window specifications.

Mr. Nelson said he did not have any additional information.

Mr. Lindauer asked if this was part of the original proposal for this structure.

Mr. Nelson said it was his understanding that it was part of the original proposal.

Mr. Waldman said he believed the drawing was from the second version of the original proposal for the use of the building. He said this was one elevation out of several drawings that referenced windows. He recommended tabling the application for additional information.

Mr. Waldman made a motion to table the application for additional information that will allow the Board to match the specification sheet to what will be installed. Ms. Chasen seconded.

Ms. Mendell asked if it was appropriate for the Board require a drawing of what currently exist rather than a proposed rendition.

Ms. Peverill said the drawing that was submitted was very confusing. She agreed with Ms. Mendell that the drawing for this application should be a drawing of what currently exist.

Mr. Lindauer suggested that the motion be amended to include a drawing of the current elevation with corresponding window specifications.

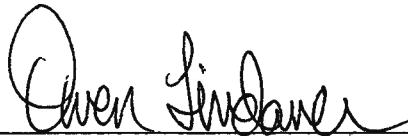
Mr. Waldman and Ms. Chasen accepted the amendment.

The motion carried unanimously.

### **Other Business**

1. Transmittal of Planning Commission agenda – Mr. Nelson said that there were no Historic District related items on the agenda.
2. Transmittal of memo related to downtown banners – Mr. Nelson transmitted a memo that explained that ARB review was not required for the downtown banners.
3. Transmittal of VDDA Award of Excellence – Mr. Nelson said the plaque would be mounted in a conspicuous location.
4. Transmittal of draft Annual Report – Mr. Nelson explained that a draft report was not ready, but he would e-mail it to board members for their review and comments.
5. Discussion of December dinner – Mr. Waldman said if the Board agreed he would propose some date and restaurants and e-mail the information. The Board agreed.

The meeting adjourned at 8:05 p.m.

  
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Owen Lindauer, Chair